

A WARM MUSTANG WELCOME

Your Welcome to Stevenson Guide | SPRING 2024

Becoming a Mustang – Key Steps to Enrollment

Complete the Enrollment Intent and Housing Reservation Form

To reserve your place for the spring 2024 semester, complete the Enrollment Intent Form and return it to the Admissions Office, along with your \$300 enrollment deposit, as soon as possible.

Please pay particular attention to the following when submitting your enrollment deposit:

The enrollment deposit is \$300 for all students. It is due December 1, 2023 and non-refundable after that date.

The \$300 will be applied to your tuition bill.

If you complete your enrollment online, payment can be made by credit card on our secure site. If you complete your enrollment by mail, include a check or money order for \$300 made payable to Stevenson University.

As another option you may complete these forms and pay your enrollment deposit by credit card on our secure site at [stevenson.edu/letusknow](https://www.stevenson.edu/letusknow).

Questions regarding payment of the enrollment deposit should be directed to a member of our transfer admissions team (see back for contact information).

Academic Orientation, Placement Testing, and Course Registration

All new students will be required to complete an online academic orientation prior to registering for courses. The online orientation will be completed through SU's Learning Management System, BlackBoard. Your Stevenson Single Sign On is required in order to access BlackBoard. Once students have completed their academic orientation, they will receive follow up instructions from the Center for Student Success regarding the course registration process. New students are required to meet with an academic advisor prior to registering for classes.

Any new student who has not received SU transfer credit for a credit-bearing math course is required to take a placement test. Placement testing must be completed in advance of your scheduled course registration. More information regarding the math placement can be found at [stevenson.edu/placement](https://www.stevenson.edu/placement).

Apply for financial aid and pay your bill

To be considered for need-based financial aid:

Apply for a Federal Student Aid ID (FSA ID) at fsaid.ed.gov as soon as possible. The FSA ID acts as your electronic signature to file the Free Application for Federal Student Aid (FAFSA).

A parent should also apply for a FSA ID if you are a dependent student.

Complete the 2023-2024 Free Application for Federal Student Aid (FAFSA) at www.fafsa.ed.gov as soon as possible. SU's required federal school code is **002107**.

Questions regarding financial aid should be directed to the Stevenson Financial Aid Office locally at 443-334-3200 or toll-free at 1-877-468-6852. Information about filing the FAFSA and financial aid is also available at [stevenson.edu/financialaid](https://www.stevenson.edu/financialaid).

SU Merit-based scholarships:

All newly admitted applicants indicating interest in full-time enrollment are automatically considered for merit-based scholarships. No separate scholarship application is required. Eligible applicants will be notified of their scholarship within two weeks of acceptance to the University.

Paying your bill:

Check your mail or Self-Service Student Finance account shortly after registration for your tuition bill, and if applicable, your housing bill.

Questions regarding bill payment should be directed to the Stevenson Student Accounts Office locally at 443-334-3500 or toll-free at 1-877-468-6852. Information about student bills and payment options is also available at [stevenson.edu/student-accounts](https://www.stevenson.edu/student-accounts).

[stevenson.edu/accepted](https://www.stevenson.edu/accepted)



Frequently Asked Questions

How will my college credits transfer to SU?

Your official transfer credit evaluation will be forwarded when it has been completed by the Registrar's Office and a guide to understanding that evaluation will be included. Your official degree audit showing exactly what courses you have remaining to complete your degree will be available on Self-Service shortly before your registration date.

When can I visit campus?

Campus visits are available daily. See stevenson.edu/visit for more information about our visit programs or to register.

I want a different major than I listed on my application. How can I change it?

Please contact the Admissions Office before your registration day to change your major. Requests to change majors will be automatically granted except in the case of Biomedical Engineering or Nursing. The admissions committee must re-review your application to determine if you are eligible for Biomedical Engineering or Nursing. After registering for spring classes you'll need to speak with the Center for Student Success.

Will I get credit for my AP, IB and CLEP exams?

Official AP, IB and CLEP test scores are considered for college credit. A chart with our full AP, IB and CLEP credit policy is linked from stevenson.edu/accepted. Official scores should be sent to the Registrar's Office as soon as possible.

When will I hear if I have been awarded a scholarship?

All newly admitted transfer applicants are automatically considered for a merit-based scholarship. Qualifying students are notified in this packet. Scholarship awards are based on cumulative college GPA and number of credits completed by October 1. Please see stevenson.edu/scholarships for more information.

When will I receive a financial aid award?

You can expect to receive a financial aid award within two weeks of submitting the 2023-2024 FAFSA to Stevenson and being admitted to the university.

When will I hear about living on campus?

New students who have submitted the Enrollment Intent Form, and the \$300 deposit by December 1, 2023 are guaranteed housing availability. Residence Life will e-mail information about room assignments over the summer.

Who Should I Talk to About Disability Services?

The Office of Accessibility & Disability Services (ADS) facilitates equal access for students who identify as having a disability and who register with our office. Newly admitted students with disabilities who require accommodations should contact ADS as early as possible after submitting their enrollment deposit to initiate the eligibility process.

To request accommodations, students should use the portal https://now.stevenson.edu/academic_affairs/studentsuccess/disability-services or contact ADS directly to begin the registration process.

Additionally, students must submit documentation that meets the University's Documentation Guidelines and supports their requested accommodation(s). Documentation Guidelines can be found on the ADS Portal.

ADS staff will notify students of the results of their request(s) typically within two business weeks of submitting all required information.

For more details, please see the Accepted Students Page or contact ADS directly:

Phone: 443.352.5320

Fax: 443.352.4122

Email: ADS@stevenson.edu

Do I need to submit health records to enroll?

Yes. Stevenson's Student Health Profile must be completed by all new, full-time students. The profile is completed online through the Wellness Center Secure Patient Portal. You'll have access to the portal in November after submitting your enrollment deposit and receiving your SU single sign-on account (one log-in for a variety of Stevenson services). Visit stevenson.edu/accepted for a link to the portal. Even before you have access to the portal you should request your immunization records from your physician as you'll need to submit those to the Wellness Center. The deadline to complete the Student Health Profile is January 20, 2024.

All new and returning students are required to be fully vaccinated for COVID-19. This requirement applies to all undergraduate students, resident and commuter, as well as all Stevenson University Online undergraduate and graduate students who access and use campus facilities and students in our Doctor of Psychology (Psy.D.) program.

Additionally, all full-time students, whether residential or commuter, are required to be immunized against MMR (Measles, Mumps, and Rubella) as well as Varicella (chicken pox) according to the recommendations of the Centers for Disease Control (CDC). If immunization records are not available, students will be asked to show proof of immunity through Titer Test (blood work) results.

All students planning to live on campus at SU are required to be vaccinated according to the CDC recommendations against Meningitis ACWY (MCV4). A separate vaccination against Meningitis B is recommended but not required at this time.

Failure to submit a completed Student Health Profile by the designated deadline will block you from registering for future classes and/or lead to removal from housing. Stevenson University cannot be responsible for costs not covered by insurance associated with completion of the Student Health Profile.

IMPORTANT: Students required to turn in health related information to Athletics or the Berman School of Nursing and Health Professions still **MUST** complete a Student Health Profile separate from those additional requirements. The information that is submitted to these other offices is **NOT** shared with the Wellness Center.

When is the first day of class?

January 22, 2024

Important Contact Information

Listed below you will find contact information for Admissions followed by other relevant campus departments and staff. If you are unsure of who to contact for a particular question, please call Admissions and we will assist you.

William “Dave” Copenhaver
Associate Director, Transfer Admissions
443-352-4409
wcopenhaver@stevenson.edu

Katelynn Schanberger
Assistant Director, Transfer Admissions
443-352-4446
kschanberger@stevenson.edu

Dominic DeFazio
Transfer Admissions Counselor
443-352-5296
ddefazio@stevenson.edu

ADMISSIONS OFFICE
Garrison Hall North, 2nd Floor
Owings Mills campus
PHONE: 410-486-7001
TOLL FREE: 1-877-468-6852
FAX: 443-352-4440

CENTER FOR STUDENT SUCCESS
Garrison Hall South
Owings Mills campus
443-352-5880
newstudentregistration@stevenson.edu

ATHLETICS
Caves Sports & Wellness Center, Owings
Mills campus
443-352-4251
athletics@stevenson.edu

FINANCIAL AID OFFICE
Garrison Hall, 2nd Floor
Owings Mills campus
443-334-3200

REGISTRAR’S OFFICE
(Credit evaluations)
443-334-2206
registrar@stevenson.edu

RESIDENCE LIFE OFFICE
443-334-2588
443-352-4201 (fax)

STUDENT ACCOUNTS
Garrison Hall, 2nd Floor
Owings Mills campus
443-334-3500

TECH CONNECTION
(Self-Service questions)
443-334-3000
techconnection@stevenson.edu

WELLNESS CENTER
Caves Sports & Wellness Center,
Owings Mills campus
443-352-4200

Connect with SU and your classmates



 **INSTAGRAM**
[@StevensonUniversity](https://www.instagram.com/StevensonUniversity)
[#beamustang](https://www.instagram.com/beamustang) [#SUishome](https://www.instagram.com/SUishome)

 **TWITTER**
[@StevensonU](https://twitter.com/StevensonU)
[#beamustang](https://twitter.com/beamustang) [#SUishome](https://twitter.com/SUishome)

 **FACEBOOK**
[facebook.com/groups/
StevensonTransfers](https://www.facebook.com/groups/StevensonTransfers)
[facebook.com/stevensonuniversity](https://www.facebook.com/stevensonuniversity)



ADMISSIONS OFFICE
100 Campus Circle
Owings Mills, Maryland 21117

Phone: 410-486-7001
Toll-free: 1-877-468-6852
Fax: 443-352-4440

Email: transferadmissions@stevenson.edu
Web: stevenson.edu/accepted