



AWESOME STUDENT

CONTACT

443.xxx.xxx
xxxxxx@gmail.com
xxxxxx.myportfolio.com

EDUCATION

Stevenson University
Owings Mills, MD
Bachelor of Science
Graphic Design
May 20xx

ACHIEVEMENTS

AIGA Baltimore
20xx

AIGA Stevenson Chapter
20xx-Present

**The National Society
of Leadership and Success
Stevenson Chapter**
20xx-Present

Dean's List
Fall 20xx

EXPERIENCE

JK Creative, Graphic Design Intern

December 20xx – Present, Jessup, MD

- Assistant designer to busy small business
- Experienced with all phases of design projects from concept/sketching, to revisions and final print/web production
- Organized with project management, time tracking and tracking client edits
- Create designs for wide range of mediums including print, digital, signage and packaging

CLIENTS INCLUDE: National Parks Conservation Association, National Women's Studies Association, Production Club of Baltimore, Greystar, Midatlantic Chiropractic, PC Tel, Cindy & Charming, BAStar and Clubstore Outlet

KELLY, Graphic Design Intern

May 20xx – August 20xx, Sparks Glencoe, MD

- Designed benefit guide cover design options to be sent to clients
- Designed flyers for in-house events to be displayed internally
- Created invitations to family parties for the owners
- Utilized a time management system for time tracking
- Assisted in press checks for internal branding
- Navigated a content management system for website updates

Advance Business Systems, Marketing Intern

June 20xx – August 20xx, Cockeysville, MD

- Updated marketing collateral
- Redesigned informational graphics and case studies
- Created invitation for Maryland Terrapins games to be sent to clients
- Collected competitor research
- Organized data in spreadsheets and created PowerPoint presentations explaining the data
- Improved client management skills

SKILLS

Typography • Layout • Branding
Publications • Photography
HTML/ CSS

ATTRIBUTES

Time Management • Detail Oriented
Team Player

SOFTWARE

Adobe Creative Cloud • Brackets
Microsoft Office Suite