

2024-2025 Dependency Override Form

Student's Last Name Student's First Name Student's M.I.

Stevenson University I.D. #

Student's Home Phone Number (include area code)

Student's Date of Birth

The Federal government believes that students and their parents have the primary responsibility to pay for education. However, the government recognizes exceptions to this rule and allows students to appeal based on extreme circumstances. Please note, federal guidelines state the following circumstances are not considered extenuating: 1) Your parents are unwilling and/or unable to financially support you. 2) You live on your own and financially support yourself. 3) Your parents refuse to provide information required for completion of the Free Application for Federal Aid (FAFSA) or Verification.

The financial aid administrator, in determining a dependency override, focuses on truly exceptional circumstances and consideration of individual cases. Examples of extraordinary circumstances include documented cases of child abuse, incarceration of custodial parent, estrangement from parent or death of parent(s). These circumstances must be reviewed for every academic year.

Students who wish to apply for a Dependency Override must complete the following steps and submit documentation to the Financial Aid Office:

1. Submit a letter of explanation, written by the student. This letter must include:
 - Your relationship with your biological and or legally adoptive parents.
 - Specific dates of events that caused your separation from your parents.
 - Where you have lived since separating from your parents.
 - Specific financial information detailing how you have supported yourself while living apart from your parents.
2. Three signed and dated letters from professionals (on their letterhead) documenting their first-hand knowledge of your exceptional circumstances. The Financial aid Office may contact these references for additional information or clarification of your situation.
 - Professionals include: clergy, counselors, social workers, police, physicians, high school administrators.
 - Letters should be detailed and refer to actual events – they should not be reiterations of events you have shared, but should reflect the writer's direct knowledge.
 - Death Certifications, court documents and police/social worker reports may be substituted for one letter.
3. If you filed taxes, you may complete the IRS Data Retrieval through the FAFSA or provide us with a copy of your 2022 Federal IRS Tax Return Transcript.
OR
In the event that you did not file taxes, you will need to complete and submit a 2024-2025 Independent Student Non-Tax Filer Form (located on our website) and provide us with a copy of your 2022 W-2s if you worked any time during the year.

If requested, I agree to provide further documentation to substantiate the information provided. I understand all dependency override decisions are made on a case-by-case basis; and this written request does not guarantee approval.

Certifications and Signatures: I certify that all of the information reported is complete and correct.

Student's Original Signature

Date

Warning: If you purposely give false or misleading information, you may be fined, sent to prison, or both.

Do not mail this worksheet to the U.S. Dept. of Education. Submit this worksheet to the Stevenson Financial Aid Office online using the Self-Service portal.