

First Name Last Name

443-xxx-xxxx

professional@stevenson.edu

EDUCATION

Stevenson University

Bachelor of Science, Interdisciplinary Studies

Concentrations: Counseling and Human Services and Psychology

Stevenson, MD

May 20xx

RELEVANT EXPERIENCE

Hearts and Homes for Youth

Counseling Intern

Timonium, MD

June 20xx - Present

- Shadowed and participated in one-on-one sessions and interactions with children
- Monitored children to ensure the safety and hygienic well-being of each child
- Collaborated with other interns and the counseling staff to develop programs that would promote client engagement

Art with a Heart

Summer Job Program Intern

Baltimore, MD

April 20xx - May 20xx

- Developed and presented short seminars on professional behavior and tips for success to 20 middle and high school students
- Worked with volunteers to complete murals that are displayed in Baltimore City schools and libraries

LEADERSHIP EXPERIENCE

Human Services Club

Secretary

Stevenson, MD

March 20xx - Present

- Attended monthly meetings and planned events to engage Human Services students
- Contacted club members weekly with updates and important information

ACTIVITIES

Psychology Club

Member

Stevenson, MD

March 20xx - Present

- Participated in professional development and community service activities
- Communicated with students on campus to increase membership and involvement in events

INTERCOLLEGIATE ATHLETIC EXPERIENCE

Tennis Team

Member

Stevenson, MD

September 20xx - May 20xx

- Managed the time requirement of a full-time student and athletic practices and matches
- Communicated with coach to improve skills and techniques
- Acquired skills in communication, teamwork, and time management

SKILLS

- Microsoft Office: Word, PowerPoint, Excel, and Access