

# First and Last Name

XXX-XXX-XXXX

email@stevenson.edu

## Education

Stevenson University, Owings Mills, MD

**Bachelor of Science, Communication Studies**, May 20xx

GPA: 3.6/4.0

## Relevant Courses

- Intercultural Communication
- Media and Society
- Communication Writing and Research
- Advanced Public Speaking

## Special Course Project Experience

Stevenson University, Owings Mills, MD

**Analysis Project**, Communication Writing and Research, March 20xx

- Utilized critical thinking skills to conduct communication research
- Analyzed current and influential literature in the field of communication

## Volunteer Experience

Ulman Foundation, Baltimore, MD

**Volunteer**, January 20xx – Present

- Built relationships with patients and help patients to advocate for themselves
- Planned activity hour to engage patients

## Intercollegiate Athletic Experience

Stevenson University, Owings Mills, MD

**Member, Women's Lacrosse Team**, September 20xx – Present

- Recruited to represent Stevenson University as a member of the varsity lacrosse team
- Acquired skills in communication, teamwork, and time management
- Devoted a minimum of 20 hours per week to athletics while carrying a full course load

## Additional Experience

Applebee's, Baltimore, MD

**Server**, June 20xx – December 20xx

- Effectively communicated with guests to help meet their needs
- Worked with a team to provide excellent customer service

## Skills

Microsoft Office: Word, Excel, and PowerPoint