

Chemical and Equipment – Inventory Discrepancy Policy

In the event that significant chemical and/or equipment inventory cannot be located, members of Laboratory Services will work cooperatively with the Director of Security, and any other designated Security members, to investigate the circumstances surrounding the discrepancy. This could include, but is not limited to, swipe card access review, video footage review and interviews with faculty/staff and/or students. Upon completion of the initial investigation, other administrative offices and outside agencies may be involved, if warranted. Significance of discrepancy and the length/depth of investigation will be based upon the item and quantity missing, potential uses, and warnings published on applicable lists from regulatory agencies.



Sarah Brush, Laboratory Safety Manager



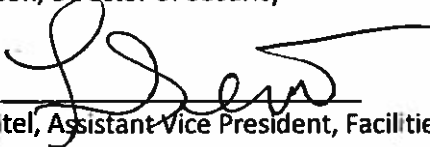
Laura Guida, Director of Laboratory Services



Meredith Durmowicz, Dean, Beverly K. Fine School of the Sciences



Greg Cullison, Director of Security



Leland Beitel, Assistant Vice President, Facilities and Campus Services



Date