[After reviewing student Course Evaluation responses, faculty should reflect on the findings and complete this form. This form should be completed EACH term and returned to the first-level supervisor (department chair, program coordinator or division director).]

Faculty Response to Student Evaluation Data

Course Name _____Course Number _____

Semester/Year _____

The following name and signature indicates that I have seen the evaluations of this course.

Faculty Name _____Signature _____

Process: After reviewing the summary of student evaluation data for each course, reflect upon the following questions and provide a response. Comments are optional. This form will then be shared with your supervisor.

1. Based upon the student evaluations and my own observations, I believe that the strengths of this course are:

2. Based upon the student evaluations and my own observations, I believe that the concerns regarding the course are:

3. In light of the strengths/concerns stated above, I will take the following action: