



Taking the Next Step

Joining us at Stevenson this fall is as easy as completing the steps outlined here.

Complete the **Enrollment Intent Form** and **Housing Reservation Form**

To reserve your place for the fall 2017 semester, please complete the “Enrollment Intent Form” and return it to the Admissions Office, along with your \$300 enrollment deposit, as soon as possible, but no later than May 1, 2017. If you plan to live on-campus, you must also complete the “Housing Reservation Form.” The deposit is non-refundable as of May 1, 2017. A pre-addressed envelope is included in this packet for your convenience.

You may also complete these forms and pay your enrollment deposit by credit card online at stevenson.edu/letusknow. You do not need to submit the forms by mail if you complete them online.

Please pay particular attention to the following when submitting your enrollment deposit:

- » The enrollment deposit is \$300 for all students. **The deposit is non-refundable as of May 1, 2017.**
- » Indicate your housing status as either RESIDENT or COMMUTER on the Enrollment Intent Form. Housing is limited; therefore, we encourage you to deposit no later than May 1, 2017 if you plan on being a resident student.
- » If you mail your forms and payment, include a check, money order, or SU Credit Card Payment Form (enclosed in this packet) for \$300. Checks and money orders should be made payable to Stevenson University. If you complete the form(s) online, you will pay by credit card on our secure site.
- » Funds from financial aid may not be applied to the deposit. Financial aid funds are not available until after the semester begins.
- » Questions regarding payment of the enrollment deposit should be directed to **Sue Rubino**, Director of Enrollment Operations, at 443-352-4404 or srubino@stevenson.edu.

Apply for **Financial Aid**

To be considered for need-based financial aid you must:

- » Create a Federal Student Aid Identification Number (FSA ID) at fsaid.ed.gov as soon as possible. The FSA ID acts as your electronic signature and allows access to information in various Federal Student Aid database systems. Your parents should also create a FSA ID if you are a dependent student.
- » Complete the 2017-2018 Free Application for Federal Student Aid (FAFSA) at fafsa.ed.gov after it becomes available on Oct. 1, 2016. Our priority deadline for the FAFSA is Feb. 15, 2017. SU’s federal school code, which is required on the FAFSA, is **002107**.
- » Questions regarding financial aid should be directed to the Stevenson Financial Aid Office locally at 443-334-3200 or toll-free at 1-877-468-6852. Information about filing the FAFSA and financial aid is also available at stevenson.edu/finaid.

Pay your bill for the Fall 2017 Semester

Check your mail or WebXpress in June for your fall 2017 tuition and housing bill.

Questions regarding bill payment should be directed to the Stevenson Student Accounts Office locally at 443-334-3500 or toll-free at 1-877-468-6852. Information about student bills and payment options is also available at stevenson.edu/student-accounts.

VISIT OUR “ACCEPTED STUDENTS” Page for Information Updated Throughout the Year: stevenson.edu/accepted.

Frequently Asked Questions

When Will I Find Out If I Have Been Awarded an SU Scholarship?

All newly admitted freshman applicants are automatically considered for a merit-based scholarship. Applicants are notified of scholarship awards in the order they were accepted to the University with the first award letters going out in December. Details regarding specialty scholarships are outlined at stevenson.edu/scholarships. Questions regarding scholarships should be directed to your admissions counselor (the person who signed your acceptance letter). Contact information for all counselors is on the back of this page.

When Can I Visit Campus? Is There an Overnight Visit Program?

Campus visits are available every day SU classes are in session from Monday-Saturday. We offer Overnight Visits, Class Visits, and other special visits for admitted students during the spring semester. You will be receiving information about these spring programs by mail in early 2017. Visit stevenson.edu/visit for more information about our visit programs or to register for an event.

How Can I Change My Major From What Is Referenced In My Acceptance Letter?

Before registering for classes you can call your admissions counselor to discuss changing your major. Requests to change majors will be automatically granted except in the case of Nursing. The admissions committee must re-review your application to determine if you are eligible for Nursing. After registering for fall classes you'll need to speak with the Office of Student Success.

Do I Need to Submit Health Records to Enroll?

Yes. Stevenson's **Student Health Profile** must be completed by all new, full-time students. The profile is completed online through the Wellness Center Secure Patient Portal. Students who deposit by May 1 will have access to this portal in late May after receiving their SU single sign-on account (one log-in and password for a variety of Stevenson services). Visit the "Accepted Students" webpage for a link to the portal. Please allow yourself 2-4 weeks for completion of the health profile as you do need to obtain immunization records from your physician for submission to our office. The deadline for the Student Health Profile is July 1st for fall entrance.

All full-time students, whether residential or commuter, are required to be immunized against MMR (Measles, Mumps, and Rubella) as well as Varicella (chickenpox) according to the recommendations of the Centers for Disease Control (CDC). If immunization records are not available, students will be asked to show proof of immunity through Titer Test (blood work) results.

All students planning to live on campus at SU are required to be vaccinated according to the CDC recommendations against Meningitis ACWY (MCV4). A separate vaccination against Meningitis B is recommended but not required at this time.

Failure to submit a completed Student Health Profile by the designated deadline will block you from registering for future classes and/or lead to removal from housing. Stevenson University cannot be responsible for costs not covered by insurance associated with completion of the Student Health Profile.

IMPORTANT: Students required to turn in health related information to Athletics, or the Berman School of Nursing and Health Professions still **MUST** complete a Student Health Profile separate from those additional requirements. The information that is submitted to these other offices is NOT shared with the Wellness Center.

Does SU Award Credit For AP/IB Tests?

Yes. Incoming freshmen who submit AP test scores from the College Board are considered for AP credit. On most tests, a score of 4 or 5 will receive credit. A score of 3 is acceptable on a few tests. A chart with our full AP credit policy is linked from the "Accepted Students" page.

SU also recognizes the IB Diploma Programme and will grant credit for scores of 5 or higher in "Higher Level" courses only. Scores of 4 will be taken into consideration, but not automatically granted credit. No credit is given for courses taken at the subsidiary level or for courses that duplicate others taken for AP credit. AP/IB test results should be sent to the attention of the Registrar's Office at 1525 Greenspring Valley Road, Stevenson, MD 21153.

Does SU Award Transfer Credit For Community College Coursework?

You can often receive credit for courses taken at a community college while you were in high school. You must have received a "C" or better in a course to be considered for transfer credit. To have your courses evaluated for transfer credit, send your official transcript(s) to the SU Registrar's Office. If you were enrolled at a Maryland community college, you can visit artweb.usmd.edu for course transferability to SU.

How Do I Find Out About Orientation, Placement And Registration?

SU's Mustang Days (orientation) will take place during multiple dates in late June 2017. You will be required to attend a single Mustang Day; exact dates will be posted on the Accepted Students site when available. Formal invita-

tions and RSVP instructions go out to deposited students after May 1. A letter with information about your placement for English and math courses will be mailed in the spring. You will receive your fall 2017 schedule and learn more about the course requirements for your major at your orientation session.

Who Should I Talk to About Disability Services?

Newly admitted students with disabilities who require accommodations should contact Disability Services in the Office of Student Success as early as possible to initiate the intake and eligibility process. To request accommodations, students must complete the following three steps:

1. Complete the Disability Services Accommodation Intake Form. Students should clearly state what specific accommodations they require due to their disability on the intake form.
2. Submit documentation of the disability that meets the University's guidelines. The documentation should identify the student's disability, detail the current functional impact of that disability, and explain the need for each recommended accommodation.

The intake form and the University's documentation guidelines are available at stevenson.edu/accepted or by contacting the Director of Disability Services at 443-352-4920.

Note: SU does not provide testing for learning or other disabilities on-campus. We do have a list of professionals in the area who provide these services off-campus.

3. Schedule an intake meeting with the Director of Disability Services, to discuss your requests and learn about what accommodations and services may be available to meet your needs at Stevenson.

For more details, please see the Accepted Students page.

Do I Need to Send a Final High School Transcript?

Yes. Please forward your final high school transcript upon graduation. If you have taken college courses, remember to forward the transcript(s) for those as well. Final transcripts are due in the Admissions Office by Friday, July 14, 2017.

When Is the First Day Of Classes For the Fall Semester?

Monday, Aug. 28, 2017.

Important Contact Information

Your admissions counselor is the person who signed your accept letter. Please do not hesitate to contact your admissions counselor with any questions you may have about Stevenson or the enrollment process.

FRESHMAN ADMISSIONS STAFF

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OTHER OFFICES OF NOTE

Enrollment Operations

Sue Rubino
443-352-4404
srubino@stevenson.edu

Financial Aid Office

443-334-3200
443-352-4370 (fax)

Student Accounts Office

443-334-3500
443-352-4248 (fax)

Residence Life Office

443-334-2588
443-352-4201 (fax)

Athletics Office

443-352-4251
443-352-4278 (fax)

Wellness Center

443-352-4200
443-352-4201 (fax)

CONNECT WITH SU and the CLASS OF 2021

facebook.com/stevensonuniversity



CLASS OF 2021:

facebook.com/groups/
StevensonClassof2021

Join your fellow admitted students in the
Class of 2021 group.

CLASS OF 2021 PARENTS:

facebook.com/groups/
StevensonClassof2021Parents

Parents, this is your place to connect with
other parents of admitted students. Get to
know each other, ask questions, and more.



TWITTER

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#beamustang #SU2021



INSTAGRAM

@StevensonUniversity
#beamustang #SU2021

STEVENSON
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