

STEVENSON UNIVERSITY * STEVENSON, MARYLAND 21153

From the Office of Campus Security
Campus Security Act Report Updated
Greenspring and Owings Mills Campus
September 21, 2011

Pursuant to the Higher Education Act of 1965, as amended by the Campus Security Act; (Pub. L. 101-542), Stevenson University provides a detailed report on campus safety policies and procedures, including policies for crime statistics concerning campus crime, to all current students and employees, with copies available to all prospective students and employees, on request. If you wish a copy of the report, please contact the Director of Security, in the University's Office of Security to make your request.

The Stevenson University Campus Security report is available on the university website, <http://www.stevenson.edu> or go to Administration and then to the Security web page, or go directly to this address http://www.stevenson.edu/services/campus_security.asp Copies of the Campus Security report can be printed off the Security web page from any computer on campus.

Federal Campus Sex Crimes Prevention Act of 2000 goes into effect 10/28/02. The law requires institutions of higher education to issue a statement advising the campus community where law enforcement agency information provided by a state concerning registered sex offenders may be obtained. That information can be obtained from the on line sex offender registry for the State of Maryland: <http://www.dpscs.state.md.us>

Pursuant to the Higher Education Reauthorization Act, specifically the Campus Security provisions, please be advised that all Stevenson University faculty, staff and administrators, who have "significant responsibility for student and campus activities", are required to report all allegations of campus crime to the Campus Security Office. Faculty advisors to student groups, athletic directors and coaches are deemed to have "significant responsibility for student and campus activities" for reporting purposes. The university's mental health counselors are exempt from this reporting requirement and need not report crimes the counselor becomes aware of in the course of counseling an individual.

If you become aware of criminal activity in the Stevenson University community you are required to inform the university's Security Staff. Please make your reports promptly.

A. Safety on Campus

Stevenson University is committed to the safety and security of all members of the university community. If, however, you are confronted by a situation requiring assistance by the University's Security Office, please follow these procedures:

1. In Emergency Situations

a. For crimes or accidents:

To report an emergency situation, go to the nearest University telephone and dial "0" which will connect you to the main University switchboard. Emergency telephones are located throughout the campus buildings and on the parking lots. University telephones are located throughout the University campus and in staff and faculty offices. Describe to the switchboard operator your emergency situation. The switchboard operator will then contact campus Security via two-way radio. Students may also report emergencies by using the University elevator telephones to contact the company that monitors the University's alarm systems. That company will immediately contact campus Security. In a life-threatening situation, immediately call "911" on a public telephone to contact the Baltimore County Police Department and then contact campus Security by dialing "0" on the nearest University telephone.

b. For fires:

In case of fire, pull the nearest fire alarm and exit the building. Fire alarms are located throughout the campus. Once outside the building, immediately contact Security by dialing "0" on a University telephone in another building.

c. Suspicious persons:

Any suspicious person observed on campus should be reported to Security immediately by dialing “0” on the nearest University telephone.

B. University’s General Policy for Crime Prevention

Students, faculty and staff are encouraged to be responsible for their own security and the security of others on campus. Each member of the campus community is encouraged to assist Security in eliminating the opportunity for a crime to be committed. Some crime prevention tips:

1. Lock your car doors when you are in your car and when you park it.
2. Keep car windows closed while driving your motor vehicle.
3. Do not walk alone on campus at night.
4. In the evenings, park in a well lighted area, in a lot close to your destination.
5. Do not leave purses or book bags unattended.

C. Specific University Policies

1. Drug Policy

The University, recognizing the inherent dangers of drug abuse to both the individual and the community, affirms such abuse to be contrary to the University’s goals. For purposes of this policy, “drugs” include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (demerol, methadone); and dangerous non-narcotic drugs (barbiturates, benzedrine). Therefore, the University prohibits possession, use or distribution of illegal drugs on campus. Any such possession, use or distribution will subject the violator to disciplinary action by the University, which action will include suspension or expulsion and will be reported to the proper civil authorities.

In accordance with Federal Law 20 U.S.C., Section 1145(g), all students receive a document entitled “Program to Prevent the Use of Illicit Drugs and the Abuse of Alcohol.” This document has important information. Therefore, all students are encouraged to read it. Copies may be obtained from the Office of Student Affairs.

To aid the student involved in drug abuse, counseling is available through the resources of the Stevenson University community as well as through referrals to social agencies and psychiatric services.

2. Alcohol Policy

Students may not possess alcoholic beverages or bring alcoholic beverages onto the University campus. Students may not consume alcoholic beverages on campus except that students, 21 years old or older, may consume alcoholic beverages served at University functions approved in advance by the Dean of Students, in the Office of Student Affairs. Valid identification is required of all students and guests attending approved University functions.

Members of the University community are responsible for properly regulating their intake of alcohol at all campus functions and are admonished not to drive motor vehicles after consuming any alcoholic beverages. Students are expected to recognize their responsibility for compliance with civil law and to exercise good judgment in the use of alcoholic beverages. Abuse of alcoholic beverages, or disorderly conduct resulting from its use, may result in expulsion from the function, and/or disciplinary action by the University.

The University encourages students and employees who are experiencing problems with alcohol use and abuse to avail themselves of the University’s confidential counseling. The University counselor is available through the Student Affairs office to provide confidential counseling and support to members of the University community affected by drug or alcohol abuse. The University will make reasonable accommodations to the extent possible for any University community member experiencing these problems.

3. Sexual Harassment Policy

Stevenson University is an Equal Opportunity Employer and is committed to providing all employees with a work environment and all students with an educational environment free of bias, discrimination, intimidation or harassment. In this regard, Stevenson University complies with all relevant Federal, State and local laws. In addition to filing complaints with the university, complaints may also be filed with the State or Federal Offices of human relations. For more information Stevenson University's policy on Sexual Harassment can be found in the student handbook.

Consistent with Stevenson University's respect for the rights and dignity of each employee and student, sexual harassment is prohibited conduct and will be neither sanctioned nor tolerated.

The University encourages you to assert your rights to a harassment-free work place ***by exercising your rights through Stevenson University's policy***. For more information on the policy, please go to the Student Handbook or the web at: http://web.stevenson.edu/uploadedFiles/faculty_and_Staff_policy_manuals/vol5.pdf.

All employees and students should therefore be aware of the following:

1. Title VII of the Civil Rights Act of 1964 prohibits sexual harassment in the work place. Sexual harassment has been defined by federal regulation as "unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature. . .when (1) submission to such conduct is made, either explicitly or implicitly, a term or condition of an individual's employment; . . . (2) when submission to or rejections of such conduct . . . is used as the basis for employment decisions affecting the individual; or. . .(3) such conduct has the purposes or effect of unreasonably interfering with the individual's work performance or creating an intimidating, hostile, or offensive work environment."
2. In addition to the prohibitions against sexual harassment in the work place, the University extends this prohibition to the classroom. Therefore, unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature: (1) may not be a term or condition of a student's academic progress and/or (2) may not be a basis for academic decisions affecting the student. In addition, the University will not tolerate conduct which has the purpose or effect of unreasonably interfering with the student's academic performance or creates an intimidating, hostile, or offensive educational environment.
3. Sexual harassment may occur between persons of the same or different genders.
4. Sexual harassment may occur when one in an institutional position of power or authority over another uses any academic or supervisory reward (withholding of appropriate grades, promotion, evaluations, etc.) to subject such other person to verbal and/or physical conduct of a sexual nature.
5. Examples of persons in an institutional position of power or authority include but are not limited to, teacher to student, supervisor to employee, administrator to staff or student.
6. This code expressly prohibits only unreciprocated and unwelcome relationships, but persons in position of power/authority/control over others should be aware of and sensitive to problems which may arise even from those relationships which are apparently mutual. These relationships often involve dynamics which extend far beyond simple mutual attraction. Thus, individuals are urged to examine such relationships before engaging in them, especially in terms of emotional health, self-esteem, and respect for the independence of all people who may be involved.
7. The University encourages victims to state that the behavior is unwanted.
8. The University encourages victims of harassment to come forward. Confidentiality will be maintained to the extent possible, consistent with adequate investigation and the imposition of appropriate remedial action.
9. The choice of an informal or formal procedure is solely the choice of the complainant.

INFORMAL PROCEDURE

When an incident arises in which a person feels that he/she has been the object of unwanted sexual advances, the complaint should be filed in a timely fashion so that the University is afforded the best possible opportunity to investigate the facts and circumstances of the allegation. The person feeling harassed should make it clear to the offender that he/she does not want any further incidents to occur.

If the person does not feel that he/she can confront the offender or needs help in the process, the complaint may be brought to the attention of either the Academic Dean or the Dean of Students.

The accused would be told in confidence of the accusation and given the person's name as the complainant. The accused is told of the situation and assured it will go no farther as long as there are no repeated incidents. The University will take reasonable steps to protect students or employees from reprisal by the accused who may hold power over them as a faculty member or supervisor.

FORMAL PROCEDURE

A formal procedure is used when the informal procedure has been exhausted or when the severity of the offense warrants a more formal approach/action, or where the complainant specifically requests the formal procedure be engaged.

- The offense is put into writing by the complainant.
- The accused is informed in person and in writing of the investigation of the offense.
- All paperwork will be given to the President and an investigation will be conducted.
- A report with recommendations will be made to the President, who will review the incident and take appropriate action.

10. Appropriate disciplinary measures will be taken for anyone found to have deliberately filed a false accusation of sexual harassment.

11. Appropriate sanctions will be taken for a supervisor who knowingly fails to investigate an alleged violation.

12. Employees found to have engaged in sexual harassment will be disciplined as appropriate on a case-by case basis, up to and including termination.

4. Sexual Assault Policy

Stevenson University is committed to providing all employees with a work environment and all students with an educational environment which promotes personal security. Consistent with the University's commitment, the University has adopted the following policy addressing incidents of sexual assault and the procedures to follow if a sex offense does occur, applicable to all members of the University community. University policy prohibits sexual exploitation of any kind, including all forms of assault. Further, the University provides students, faculty and staff with programs and additional information designed to educate members about, and promote the awareness of rape, acquaintance rape, and other forcible and non-forcible sex offenses, and to prevent sex offenses.

If a member of the University community is the victim of a sexual assault while on campus and wants to pursue a criminal prosecution, the victim should immediately report the crime to: (1) the Baltimore County Police Department by dialing "911" and/or the Sex Offense Unit (410) 887-2223, or (2) campus Security, by dialing "0". Campus Security will contact the Baltimore County Police Department and provide transportation to a medical facility, should the victim request it. Evidence of a sexual offense must be preserved to aid in possible identification of and prosecution of the assailant. The following procedures should be followed to preserve evidence:

1. Do not clean up the location where the crime was committed, e.g. car, room;
2. Do not bathe, shower, or douche prior to the medical examination. The doctor will give instruction on appropriate hygiene and medications to protect your health;
3. Do not discard any clothing worn during the assault. Put them in a paper or plastic bag; and
4. As soon as possible, write down everything you can remember about your attacker, e.g., height, weight, scars, marks, tattoos, age, clothing, jewelry, language, accent, vehicle description, and tag numbers.

The Greater Baltimore Medical Center (GBMC) is the closest facility equipped with a Maryland State Police Sexual Assault Evidence Collection Kit and is located at 6701 N. Charles Street, Baltimore, 443-849-2000.

Generally, the victim decides whether to pursue a criminal prosecution. However, the University encourages members of the University community who are the victims of, or who have knowledge of, a sexual assault occurring on campus, or occurring in the course of a University-sponsored activity, or perpetrated by a member of the University community to promptly report the incident to campus Security. The criminal law of the State of Maryland and the University's procedures are independent processes which are not substituted for each other. The University may pursue disciplinary action regardless of the state criminal justice process. The University will not intervene or protect a member of the campus community involved in a legal proceeding alleging sexual assault.

The University reserves the right to independently discipline any member of the student body, staff or faculty who has committed a sexual or other assault whether or not the victim is a member of the University community and whether or not criminal charges are pending. The University has a formal disciplinary procedure for sexual assault allegations, including rape, acquaintance rape, or other forcible or non-forcible sex offenses. The first step under the University's formal procedure is to file with the designated Assistant to the Dean a complaint and detail in writing of the offense. Second, the accused is advised, in person and in writing, but in confidence, of the accusation against him/her, including the name of the complainant. Concurrently, the University's President will be informed of the complaint and the situation. Third, the President will direct certain University staff to investigate the matter. After investigating the allegations, the staff will prepare a report of its findings with recommendations to the President of the appropriate University action. Fourth, the President reviews the report with all supporting information and implements the appropriate disciplinary measures.

The University's decision from an investigation will constitute its final determination regarding the alleged sex offense and will include the details of the University's sanction, if any, against the accused. Sanctions may include: warning; censure; suspension; dismissal; expulsion; or termination. Employees found to have engaged in sexual assault will be disciplined as appropriate on a case-by-case basis. A finding of sexual assault may be grounds for termination from employment. Both the accuser and the accused shall be informed of the outcome of any University disciplinary proceeding involving allegations of sexual assault. Both the accuser and the accused are entitled to the same opportunities to have others present during a disciplinary proceeding, but may not be represented by legal counsel.

The University counselor is available through the Office of Student Affairs to provide confidential counseling and support to victims of sexual assault and can assist victims in evaluating the options available. Counseling is also available from the Baltimore County Sexual Assault and Domestic Violence Center's hot line, 24 hours a day at 410-828-6390 or Turnaround, Inc., at 410-377-8111. The University will accommodate, to the extent possible, sexual assault victims' reasonable requests for changes in academic or living situations.

MISSING STUDENT NOTIFICATION POLICY

The purpose of this policy is to create procedures for the University's response to information that a student has not attended classes or is missing from residential housing.

A student will be considered missing if their conduct is inconsistent with their usual pattern of behavior. A member of the campus community with reason to believe a student is missing should contact the security staff at the Owings Mills security operations center (443-352-4500); the center is staffed 24 hours a day 7 days a week. The on duty security staff will immediately notify the on duty Resident Director and the Director of Security. The law requires that a missing student should be reported after they have been missing for 24 hours. However, Stevenson University security recommends that the report to security be made as soon as a member of the campus community suspects that a student is missing. The on duty security staff will obtain all essential information concerning the missing student from the reporting person, the student's roommates, and friends. This information should include a description of the clothing worn, the mental and physical condition of the student, type of vehicle, known associates of the student, and locations where the student may frequent. Additionally, Stevenson University security staff will obtain a copy of the student photograph and class schedule.

The Vice President of Student Affairs and the Dean of Students will be notified by the security staff of the missing student's status; they will assign the appropriate personnel to assist the security staff with the search for the missing student. If it becomes apparent that the student is missing, the Baltimore County Police will be notified to take a missing person's report and take responsibility for the investigation. However, this action must be taken no later than 24 hours after the security staff determines that a residential student is missing.

Each student living in an on campus student housing facility has the option to register a confidential contact person to be notified in the case that the student is determined to be missing. However, only authorized campus officials and law enforcement officers in furtherance of a missing person investigation may have access to this information.

Stevenson University security will notify the Baltimore County Police Department to conduct a missing person investigation, even if the missing student has not registered a contact person.

Students under the age of 18, and who are not emancipated, will have their parents or guardian notified that they have been missing for 24 hours.

POLICY REGARDING EMERGENCY RESPONSE AND EVACUATION PROCEDURES

Stevenson University security staff will immediately notify the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students, faculty or staff on campus. Stevenson University Management will without delay, and taking into account the safety of the campus community, determine the content of the notification and initiate the notification system, unless the notification will, in the professional judgment of University management, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency.

Upon receiving a report of a significant emergency, the on duty security staff will immediately conduct an investigation to determine the accuracy of the information. Upon verification the security staff will call 911 to notify the Baltimore County Police or Fire Department of the nature of the emergency. The Director of Security will be notified of the situation and the action taken to mitigate the situation. The Vice President of Facilities and Campus services will be notified of nature of the emergency, he will advise the Executive Vice President and CFO who will inform the President. The Vice President and Assistant Vice President of Public Relations will activate the (E2 campus) SU Alert system with a short message alerting the campus community of the emergency situation and the action to be taken. Public Relation will draft and send a detailed message to the website. They will implement the standard media plan for emergencies, and contacts the Vice President for Student Affairs to post the message on the plasma screens. Public relations will continually update the website with additional information as the situation changes or is resolved. The Assistant Vice President CIO and the Manager of Technical support will asked to send out a campus wide BLAST E-MAIL to the University community .

Stevenson University Assistant Vice President of Facilities and Campus services in conjunction with the Director of Security will conduct an unannounced evacuation fire drill once a semester on all of the Academic and Residential buildings on both the Greenspring and Owings Mills campuses. The test will be documented with as description of the exercise and the date and time of the exercise.

D. Campus Safety

a. The Facility

Greenspring Campus: Generally, campus buildings are open from 7:00a.m. until 10:30p.m. with the main switchboard open from 7:30a.m.until 10:00p.m Monday through Thursday , 8:30a.m. until 4:30p.m.on Friday, and Saturday from 8a.m. until 4pm.

Library is open from 8:00a.m. to 10:00p.m Monday through Thursday, 8:00a.m. until 5p.m. on Friday, 9:00a.m. until 5:00p.m. on Saturday, and closed on Sunday.

Cafeteria will be open from 7:30a.m. until 7:30p.m.

University Store opens at 8:30a.m. and remains open until 7:30p.m. , Monday through Thursday and from 8:30a.m. until 4:30p.m on Fridays, and 8:30a.m. until 1:30p.m. on Saturday.

Administrative offices are generally open 8:30a.m. until 4:30p.m., Monday through Friday, with evening and weekend hours by appointment.

For additional information on hours of access go to <http://www.stevenson.edu/explore/locations/hours/asp>

Owings Mills Campus: Has 24-7 access to the residence halls via card access for each building. For additional information on Campus Access click on the following: <http://web.stevenson.edu/student-affairs/residencelife/index.aspx?id=10666>

In addition, Security can be contacted to facilitate authorized after hours access *when notified 24 hours in advance*.

Lighting and Repairs:

Lighting is provided throughout campus via our Facilities department. Members of facilities and security make frequent inspections of campus lighting and other items in need of repair throughout their tour of duty. Items discovered are reported to personnel listed on the facilities request form. Members of the community may also report outages and other items of repair through the campus main web page, using the “**Quick Links**” tab, scroll to “**facilities request**” and submit the item in need of repair. In an emergency, contact the security office and an officer will respond and will work with other departments to resolve the issue. Campus Facility employees also make regular inspections of the buildings and ground to remove any hazards and to promote safety.

b. Security and Crime Awareness Programs

In addition to the publication of this yearly report, the University is involved with a variety of education awareness and prevention programs to educate members of the University campus regarding security and crime prevention, which may include:

1. Timely alert warnings on campus crimes and incidents using:
 - a. Campus wide e-mail
 - b. SU Alert system - Stevenson University students, faculty and staff can sign up for SU Alert, a new text-message mobile devices capable of receiving text messages. You can sign up for this service at no cost and we encourage everyone to sign up to make sure you have the fastest and most accurate information in case of an emergency. The campus community may register at: <http://web.stevenson.edu/services/alerts>
 - c. A public daily crime log in compliance with the Student Right to Know Act
 2. Making presentations at orientation
 3. Placing brochures in the Manuszak Center on the Greenspring Campus
 4. Articles in the library
 5. Special presentations on topics of interest in cooperation with the Dean of Students and the student government.
 6. One-on-one discussion sessions with a member of the Security staff or the University’s counselor at the request of any student.
 7. Distribution by both electronic and print media of literature on contemporary issues affecting the campus community.
 8. Periodic lectures, presentations, and workshops by qualified professionals
 9. Security will conduct unannounced fire/emergency evacuation drills once each semester.
- c. Office of Security
- i. Campus Security Personnel

Whenever the Greenspring campus is open, members of the Security staff will be on campus and in radio communication with the administration and the switchboard operator. Security personnel at the University are either active or retired public safety officers or trained security personnel. The Security staff has a close cooperative relationship with the Baltimore County Police, where it refers all law enforcement functions and crimes for appropriate action. Stevenson does not have a memoranda of understanding with the Baltimore County Police Department. The Security staff does not have law enforcement/arrest authority and its members are not required to carry firearms. The Owings Mills campus is staffed with security officers 24 hours a day, 7 days a week.

NOTE:

It should be noted that in the case of an emergency when on campus, **off duty police officers** are authorized to carry weapons and make arrests within the scope of their sworn duty under federal, state or local regulations and their law enforcement powers.

ii. Security Services

In addition to patrolling the University campus and responding to emergencies, the Security staff offers the following services:

- Jump start dead battery
- Open locked cars
- Administer Emergency First Aid
- Deliver emergency messages to students
- **Assist** in out of gas situations
- **Assist** with flat tires
- Student/staff escort service

E. Crime

1. Campus Crime

Pursuant to the Federal Campus Security Act, the University has prepared the following report.

2. Crime in the Area Surrounding the Campus

If a crime occurs in the vicinity surrounding the campus which is threatening to members of the University community, the University will notify the campus community of the situation so that precautions can be taken.

3. To report emergency or life-threatening situation, immediately call “911” to contact the Baltimore County Police Department or to report a crime in a non-emergency situation, dial 410-887-2222.

Pursuant to the Higher Education Act of 1965, as amended by the Campus Security Act (Pub. L. 101-542); Stevenson University provides a detailed report on campus safety policies and procedures including policies for crime prevention, drug, alcohol, sexual harassment and sexual assault, general information on campus safety, and statistics concerning campus crime, to all current students and employees, with copies available to all prospective students and employees, on request. The Stevenson University Campus Security Report is available on the university website, go to administration and then to the Security web page. Copies of the Campus Security report can be printed off the Security web page, or go to our annual report filed with the Department of Education at <http://ope.ed.gov/security/Search.asp> or http://www.stevenson.edu/services/campus_security.asp.

**Greenspring Campus
Criminal Offenses – On-campus**

<u>Criminal Offense</u>	<u>Total Occurrences On-campus</u>		
	<u>2008</u>	<u>2009</u>	<u>2010</u>
a. Murder/Non-negligent manslaughter	0	0	0
b. Forcible sex offenses (including forcible rape)	0	0	0
c. Non-forcible sex offenses	0	0	0
d. Robbery	0	0	0
e. Aggravated assault	0	0	0
f. Burglary	0	1	0
g. Motor vehicle theft	0	0	0
h. Arson	0	0	0
i. Negligent manslaughter	0	0	0

Caveat: All criminal offenses are referred to the Baltimore County Police Department for investigation. Stevenson University’s written policy requires that all crimes be reported to campus security. There are no residence halls on the Greenspring campus.

**Greenspring Campus
Criminal Offenses – Non-campus**

<u>Criminal Offense</u>	<u>Total Occurrences Non-campus</u>		
	2008	2009	2010
a. Murder/Non-negligent manslaughter	0	0	0
b. Forcible sex offenses (including forcible rape)	0	0	0
c. Non-forcible sex offenses	0	0	0
d. Robbery	0	0	0
e. Aggravated assault	0	0	0
f. Burglary	0	0	0
g. Motor vehicle theft	0	0	1
h. Arson	0	0	0
i. Negligent manslaughter	0	0	0

**Greenspring Campus
Criminal Offenses – Public Property**

<u>Criminal Offense</u>	<u>Total Occurrences Public Property</u>		
	2008	2009	2010
a. Murder/Non-negligent manslaughter	0	0	0
b. Forcible sex offenses (including forcible rape)	0	0	0
c. Non--forcible sex offenses	0	0	0
d. Robbery	0	0	0
e. Aggravated assault	0	0	0
f. Burglary	0	0	0
g. Motor vehicle theft	0	0	0
h. Arson	0	0	0
i. Negligent manslaughter	0	0	0

**Greenspring Campus
Hate Offenses – On-campus**

<u>Criminal Offense</u>	<u>Total Occurrences on-campus</u>		
	2008	2009	2010
a. Murder/Non-negligent manslaughter	0	0	0
b. Forcible sex offenses (including forcible rape)	0	0	0
c. Non-forcible sex offenses	0	0	0
d. Robbery	0	0	0
e. Aggravated assault	0	0	0
f. Burglary	0	0	0
g. Motor vehicle theft	0	0	0
h. Arson	0	0	0
i. Negligent manslaughter	0	0	0
j. Any other crime involving bodily injury	0	0	0
k. Larceny-theft		0	0
l. Simple Assault		0	0
m. Intimidation		0	0
n. Destruction/damage/vandalism of property		0	0

**Greenspring Campus
Hate Offenses – Non-campus**

<u>Criminal Offense</u>	<u>Occurrences of Hate crimes</u>		
	2008	2009	2010
a. Murder/Non-negligent manslaughter	0	0	0
b. Forcible sex offenses (including forcible rape)	0	0	0
c. Non-forcible sex offenses	0	0	0
d. Robbery	0	0	0
e. Aggravated assault	0	0	0
f. Burglary	0	0	0
g. Motor vehicle theft	0	0	0
h. Arson	0	0	0
i. Negligent manslaughter	0	0	0
j. Any other crime involving bodily injury	0	0	0
k. Larceny theft		0	0
l. Simple assault		0	0
m. Intimidation		0	0
n. Destruction/damage/vandalism of property		0	0
0			

**Greenspring Campus
Hate Offenses – Public Property**

<u>Criminal Offense</u>	<u>Occurrences of Hate Crimes</u>		
	2008	2009	2010
a. Murder/Non-negligent manslaughter	0	0	0
b. Forcible sex offenses (including forcible rape)	0	0	0
c. Non-forcible sex offenses	0	0	0
d. Robbery	0	0	0
e. Aggravated assault	0	0	0
f. Burglary	0	0	0
g. Motor vehicle theft	0	0	0
h. Arson	0	0	0
i. Negligent manslaughter	0	0	0
j. Any other crime involving bodily injury	0	0	0
k. Larceny theft		0	0
l. Simple assault		0	0
m. Intimidation		0	0
n. Destruction/damage/vandalism of property		0	0

**Greenspring Campus
Arrests – On Campus**

<u>Crime</u>	<u>Number of Arrests</u>		
	2008	2009	2010
a. Liquor law violations	0	0	0
b. Drug law violations	0	0	1
c. Illegal weapons possessions	0	0	0

**Greenspring Campus
Arrests – Non-Campus**

<u>Crime</u>	<u>Number of Arrests</u>		
	<u>2008</u>	<u>2009</u>	<u>2010</u>
a. Liquor law violations	0	0	0
b. Drug law violations	0	0	0
c. Illegal weapons possessions	0	0	0

**Greenspring Campus
Arrests – Public Property**

<u>Crime</u>	<u>Number of arrests</u>		
	<u>2007</u>	<u>2008</u>	<u>2009</u>
a. Liquor law violations	0	0	0
b. Drug law violations	0	0	0
c. Illegal weapons possessions	0	0	0

**Greenspring Campus
Disciplinary Actions/Judicial Referrals-On-Campus**

<u>Crime</u>	<u>Number of Disciplinary Actions/Judicial</u>		
	<u>2008</u>	<u>2009</u>	<u>2010</u>
a. Liquor law violations	0	0	0
b. Drug law violations	0	0	0
c. Illegal weapons possessions	0	0	0

**Greenspring Campus
Disciplinary Actions/Judicial Referrals-Non-Campus**

<u>Crime</u>	<u>Number of Disciplinary Actions/Judicial Referrals</u>		
	<u>2008</u>	<u>2009</u>	<u>2010</u>
a. Liquor law violations	0	0	0
b. Drug law violations	0	0	0
c. Illegal weapons possessions	0	0	0

**Greenspring Campus
Disciplinary Actions/Judicial Referrals – Public Property**

<u>Crime</u>	<u>Number of Disciplinary Actions/Judicial Referrals</u>		
	<u>2008</u>	<u>2009</u>	<u>2010</u>
a. Liquor law violations	0	0	0
b. Drug law violations	0	0	0
c. Illegal weapons possessions	0	0	0

**Owings Mills Campus
Criminal Offenses – On-Campus**

<u>Criminal Offense</u>	<u>Total Occurrences On-Campus</u>		
	2008	2009	2010
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Forcible sex offenses (including forcible rape)	0	0	0
d. Non-forcible sex offenses	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	1	0
g. Burglary	1	7	6
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0

Regarding the burglary statistic, persons unknown attempted to pry open the room door of a resident who lived in an on campus apartment which housed 3 other students. All other burglaries were through unlocked doors.

**Owings Mills Campus
Criminal Offenses – Non-Campus**

<u>Crime</u>	<u>Total Occurrences Non-Campus</u>		
	2008	2009	2010
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Forcible sex offenses (including forcible rape)	0	0	0
d. Non-forcible sex offenses	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0

**Owings Mills Campus
Criminal Offenses – On-Campus – Residence Halls**

<u>Crime</u>	<u>Number of Disciplinary Actions/Judicial Referrals</u>		
	2008	2009	2010
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Forcible sex offenses (including forcible rape)	0	0	0
d. Non-forcible sex offenses	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	1	0
g. Burglary	1	7	6
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0

Regarding the burglary statistic, persons unknown attempted to pry open the room door of a resident who lived in an on campus apartment which housed 3 other students. All other burglaries were through unlocked doors.

**Owings Mills Campus
Criminal Offenses – Public Property**

<u>Crime</u>	<u>Total Occurrences on-public Property</u>		
	<u>2008</u>	<u>2009</u>	<u>2010</u>
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Forcible sex offenses (including forcible rape)	0	0	0
d. Non-forcible sex offenses	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0

**Owings Mills Campus
Hate Offenses – On-Campus**

<u>Crime</u>	<u>Occurrences of Hate Crimes</u>		
	<u>2008</u>	<u>2009</u>	<u>2010</u>
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Forcible sex offenses (including forcible rape)	0	0	0
d. Non-forcible sex offenses	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0
j. Any other crime involving bodily injury	0	0	0
k. Larceny theft		0	0
l. Simple assault		0	0
m. Intimidation		0	0
n. Destruction/damage/vandalism of property		0	0

**Owings Mills Campus
Hate Offenses – Non-Campus**

<u>Crime Offense</u>	<u>Occurrences of Hate Crimes</u>		
	<u>2008</u>	<u>2009</u>	<u>2010</u>
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Forcible sex offenses (including forcible rape)	0	0	0
d. Non-forcible sex offenses	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0
j. Any other crime involving bodily injury	0	0	0
k. Larceny theft		0	0
l. Simple assault		0	0
m. Intimidation		0	0

**Owings Mills Campus
Hate Offenses – Public Property**

<u>Crime Offense</u>	<u>Occurrences of Hate Crimes</u>		
	<u>2008</u>	<u>2009</u>	<u>2010</u>
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Forcible sex offenses (including forcible rape)	0	0	0
d. Non-forcible sex offenses	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0
j. Any other crime involving bodily injury	0	0	0
k. Larceny theft		0	0
l. Simple assault		0	0
m. Intimidation		0	0
n. Destruction/damage/vandalism of property		0	0

**Owings Mills Campus
Arrests – On Campus**

<u>Crime</u>	<u>Number of arrests</u>		
	<u>2008</u>	<u>2009</u>	<u>2010</u>
a. Liquor law violations	0	0	0
b. Drug law violations	0	0	0
c. Illegal weapons possessions	0	0	0

**Owings Mills Campus
Arrests –Non- Campus**

<u>Crime</u>	<u>Number of arrests</u>		
	<u>2008</u>	<u>2009</u>	<u>2010</u>
a. Liquor law violations	0	0	0
b. Drug law violations	0	0	0
c. Illegal weapons possessions	0	0	0

**Owings Mills Campus
Arrests – Public Property**

<u>Crime</u>	<u>Number of arrests</u>		
	<u>2008</u>	<u>2009</u>	<u>2010</u>
a. Liquor law violations	0	0	0
b. Drug law violations	0	0	0
c. Illegal weapons possessions	0	0	0

**Owings Mills Campus
Disciplinary Actions/Judicial Referrals On-Campus**

<u>Crime</u>	<u>Number of Disciplinary Actions/Judicial Referrals</u>		
	<u>2008</u>	<u>2009</u>	<u>2010</u>
a. Liquor law violations	230	148	114
b. Drug law violations	3	3	3
c. Illegal weapons possessions	0	0	0

**Owings Mills Campus
Disciplinary Actions/Judicial Referrals – Non-Campus**

<u>Crime</u>	<u>Number of Disciplinary Actions/Judicial Referrals</u>		
	<u>2008</u>	<u>2009</u>	<u>2010</u>
a. Liquor law violations	0	0	0
b. Drug law violations	0	0	0
c. Illegal weapons possessions	0	0	0

**Owings Mills Campus
Disciplinary Actions/Judicial Referrals – Public Property**

<u>Crime</u>	<u>Number of Disciplinary Actions/Judicial Referrals</u>		
	<u>2008</u>	<u>2009</u>	<u>2010</u>
a. Liquor law violations	0	0	0
b. Drug law violations	0	0	0
c. Illegal weapons possessions	0	0	0

Stevenson University opened the Owings Mills residential and academic campus at 100 Campus Circle, Owings Mills, Md. 21117 on August 1, 2004.

STEVENSON UNIVERSITY ANNUAL FIRE SAFETY REPORT

A fire is defined to any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

The University will collect and report to the Department of Education fires which occur in a residence hall facility on an annual basis. The information shall include unintentional fires, intentional fires, and undetermined fires. Arson will be reported both as a statistic in this report as well as a crime statistic. The report shall also include any deaths, injuries requiring medical facility treatment, and the value of property damaged as a result of the fire.

All residence halls are equipped with fire sprinkler systems that are integrated with the fire alarm systems which are monitored 24 hours a day seven days a week by a central security monitoring center. All residence halls are inspected at the beginning of each semester for fire code compliance by the security staff and periodically during the academic year in cooperation with residence life staff.

Fire drills are conducted in all residential buildings each semester by Stevenson University security staff, the local fire department, and residence life staff. The emergency exits from all residential buildings are clearly displayed as required by the Baltimore County Fire Code. Residence life policies and procedures for evacuation, training of residence life staff are maintained in the residence life office located in the Ratcliffe Community Center. Whenever a fire is discovered, persons are directed to telephone the Owings Mills security emergency number 443-352-4500, or extension 4500, use the emergency blue light phone, or dial "911". Any of these notification processes will

activate the university emergency response system. There will be immediate notification to the Director of Residence Life and the Director of Security or their designee by the security operations center for all injury related fires, death related fires, arsons, or any property damage fires requiring relocation of residence hall students on an emergency basis.

All residence hall staff members are trained prior to the beginning of each semester by the residence life staff in fire and safety procedures. Prior to the placement of new residence hall staff members in a residence hall mid semester, the staff member must complete the fire safety training.

All fire systems in the residence halls are inspected and tested annually to insure safety and compliance with the Baltimore County fire code. The University maintains, repairs, upgrades, and installs equipment to provide optimum fire code standards as required by the Baltimore County Fire code. The systems are inspected by the Baltimore County Fire Department's Fire Marshall.

Violations of fire evacuation procedures by individual students are referred to the Director of Residence Life.

All students will receive training on the fire evacuation plan and fire safety program as part of their residence hall orientation. All resident students are required to adhere to the provisions of the housing contract.

University policy prohibits the usage of unsafe electrical equipment or open flames inside residence hall rooms. Residence hall staff will inspect each residence hall room at the beginning of each semester and periodically throughout the semester for violations of the fire safety rules and regulations. Smoking is not permitted in any University building or residence hall building.

A fire log shall be maintained in the security operations center in the Ratcliffe Community Center for the Owings Mill campus, and the Security office for the Greenspring Campus. The log shall be available to the public for inspection during regular University business hours. The log will contain statistics related to any fire that occurred in a residence hall or any other University building. The log will contain the nature, date, time and location of the fire. The log will be available upon request at the security office.

**STEVENSON UNIVERSITY
FIRE SAFETY AND STATISTICAL REPORT**

GREENSPRING CAMPUS

B U I L D I N G S	F I R E S Y S	S P R I N K L E R	E X T I N G U E R S	S M O K E D E T	H E A T D E T	P U L L S T A T I O N S	H O R N S & S T R O B E S	D U C T D E T	D O R M S M O K E S	D O R M C O D E T
DAWSON CENTER	X	X	X	X	X	X	X	X		
MANUSZAK CENTER	X	X	X	X	X	X	X	X		
SCIENCE CENTER	X	X	X	X	X	X	X	X		
KNOTT HALL	X	X	X	X	X	X	X	X		
LRC	X		X	X	X	X	X			
ART WING	X		X	X			X			
MUELLER HOUSE	X		X	X		X	X			
FACULTY HOUSE 1	X		X	X		X	X			
MAINT. SHED	X		X		X					
FACULTY HOUSE 2	X		X	X		X	X			
SECURITY OFFICE	X		X	X		X	X			
EXCHANGE	X		X	X		X	X			
COOP	X		X	X		X	X			
W.W.T.P.			X	X	X					

**STEVENSON UNIVERSITY
FIRE SAFETY AND STATISTICAL REPORT**

OWINGS MILLS CAMPUS

B U I L D I N G S	F I R E S Y S	S P R I N K L E R	E X T I N G U I S H E R S	S M O K E D E T	H E A T D E T	P U L L S T A T I O N S	H O R N S & S T R O B E S	D U C T D E T	D O R M S M O K E S	D O R M C O D E T
DORM 102	X	X	X	X	X	X	X	X	X	X
DORM 104	X	X	X	X	X	X	X	X	X	X
DORM 106	X	X	X	X	X	X	X	X	X	X
DORM 108	X	X	X	X	X	X	X	X	X	
DORM 110	X	X	X	X	X	X	X	X	X	
DORM 112	X	X	X	X	X	X	X	X	X	
DORM 114	X	X	X	X	X	X	X	X	X	
DORM 116	X	X	X	X	X	X	X	X	X	
DORM 118	X	X	X	X	X	X	X	X	X	
DORM 120	X	X	X	X	X	X	X	X	X	
WOODED WAY DORM	X	X	X	X	X	X	X	X	X	
AVALON CENTER	X		X	X		X	X	X		
MAINT. BLDG	X		X			X	X			
ROCKLAND CENTER	X	X	X	X		X	X	X		
GARRISON HALL	X	X	X	X	X	X	X	X		
SCHOOL OF BUSINESS	X	X	X	X	X	X	X	X		
CAVES WELLNESS	X	X	X	X	X	X	X	X		
BUBBLE/FIELD HOUSE										
ATHLETIC SHED										
GYMNAISUM	X	X	X	X	X	X	X	X		

Fire Statistics for the Owings Mills Campus, Owings Mills, Maryland, 21117

Belfast Hall 114 Campus Circle

Classification of Fire Deaths Injuries/Medical Care Property Loss
No Fires in 2009

Cromwell Hall 120 Campus Circle

Classification of Fire Deaths Injuries/Medical Care Property Loss
No Fires in 2010

Dulaney Hall 112 Campus Circle

Classification of Fire Deaths Injuries/Medical Care Property Loss
No Fires in 2010

Greenspring Hall 110 Campus Circle

Classification of Fire Deaths Injuries/Medical Care Property Loss
No Fires in 2010

Long Green Hall 108 Campus Circle

Classification of Fire Deaths Injuries/Medical Care Property Loss
No Fires in 2010

Patapsco Hall 104 Campus Circle

Classification of Fire Deaths Injuries/ Medical Care Property Loss
No Fires in 2010

Shawan Hall 116 Campus Circle

Classification of Fire Deaths Injuries/Medical Care Property Loss
No Fires in 2010

Susquehanna Hall 106 Campus Circle

<u>Classification of Fire</u>	<u>Deaths</u>	<u>Injuries/Medical Care</u>	<u>Property Loss</u>
<u>No Fires in 2010</u>			

Western Run Hall 102 Campus Circle

<u>Classification of Fire</u>	<u>Deaths</u>	<u>Injuries/Medical Care</u>	<u>Property Loss</u>
<u>No Fires in 2010</u>			

Wooded Way Dorm 101 Campus Circle

<u>Classification of Fire</u>	<u>Deaths</u>	<u>Injuries/Medical Care</u>	<u>Property Loss</u>
<u>No Fires in 2010</u>			

Worthington Hall 118 Campus Circle

<u>Classification of Fire</u>	<u>Deaths</u>	<u>Injuries/Medical Care</u>	<u>Property Loss</u>
<u>No Fires in 2010</u>			